

## Financial Policies - 20 HR Trauma Informed Facilitator Training

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By purchasing the 20HR Trauma Informed Facilitator Training, you agree to the following terms and conditions regarding refunds and payments.

These financial policies apply to all students on the 20HR Trauma Informed Facilitator Training, unless specified otherwise, or if the student is accepted on scholarship application.

### Payments

- ❖ All payments must be received in NZD.
- ❖ Full payment is required prior to the start date of training.

### Refunds

- ❖ If a refund is requested 30 days prior to the start date of training a refund will be issued, minus an administration/processing fee of \$50 NZD.
- ❖ If a refund is requested between 29 and 7 days prior to the start date of training a 50% refund, minus an administration/processing fee of \$50 NZD will be issued.
- ❖ No refunds will be issued 7 days prior to the start day of the training.
- ❖ All refunds will be paid less any fees incurred from currency conversion.

### Payment Plans

- ❖ Payment plans are a binding contract between the participant and SomaPsych.
- ❖ Participants who have a payment plan in place must pay in accordance with the amount and timeframes specified.
- ❖ Under circumstances that may require the payment plan to change, please immediately email the team at [info@somapsych.org](mailto:info@somapsych.org).
- ❖ If payments cease for any reason, legal action will be taken for collection.
- ❖ Late payments may result in losing access to the training until payment is resumed.
- ❖ Full payment must be made prior to the start date of training.

### Deferrals

- ❖ A deferral is when a participant wishes to transfer their enrolment in a training or event to a later date.
- ❖ Deferrals are required to be received 7 days prior to the start date of training.
- ❖ The amount paid by the participant is the amount which can be transferred to another training or event. Additional payments may be required by the participant if any training or event fees increase.

### Exceptional Circumstances

- ❖ In situations such as sickness or extenuating circumstances, please immediately email the team at [info@somapsych.org](mailto:info@somapsych.org). There is no guarantee that we can relax these policies. However, we will support you as best as we can.



## Financial Policies for the 100HR Trauma-Informed Yin Yoga Teacher

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By purchasing the 100HR Trauma-Informed Yin Yoga Teacher Training, you agree to the following terms and conditions regarding refunds and payments.

These financial policies apply to all students on the 100HR Trauma-Informed Yin Yoga Teacher Training, unless specified otherwise, or if the student is accepted on scholarship application.

### Deposit

- ❖ A non-refundable initial deposit of \$600 NZD is required to reserve a participant's space for the training.

### Payments

- ❖ All payments must be received in NZD.
- ❖ Full payment is required 14 days prior to the start date of training.

### Refunds

- ❖ The \$600 NZD deposit is non-refundable.
- ❖ If a refund is requested 60 days prior to the start date of training a refund will be issued, minus the \$600 NZD deposit and an administration/processing fee of \$50 NZD.
- ❖ If a refund is requested 30 days prior to the start date of training a 50% refund, minus deposit and an administration/processing fee of \$50 NZD will be issued.
- ❖ No refunds will be issued 29 days prior to the start day of the training.
- ❖ All refunds will be paid less any fees incurred from currency conversion.

### Payment Plan

- ❖ Payment plans are a binding contract between the participant and SomaPsych.
- ❖ Participants who have a payment plan in place must pay in accordance with the amount and timeframes specified.
- ❖ Under circumstances that may require the payment plan to change, please immediately email the team at [info@somapsych.org](mailto:info@somapsych.org).
- ❖ If payments cease for any reason, legal action will be taken for collection.
- ❖ Late payments may result in losing access to the training until payment is resumed.
- ❖ Full payment must be made 14 days prior to the start date of training.

### Deferrals

- ❖ A deferral is when a participant wishes to transfer their enrolment in a training or event to a later date.
- ❖ Deferrals are required to be received 14 days prior to the start date of training.
- ❖ The amount paid by the participant is the amount which can be transferred to another training or event. Additional payments may be required by the participant if any training or event fees increase.

### Exceptional Circumstances

- ❖ In situations such as sickness or extenuating circumstances, please immediately email the team at [info@somapsych.org](mailto:info@somapsych.org). There is no guarantee that we can relax these policies. However, we will support you as best as we can.



## Financial Policies - Organisational Trainings

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'Relevant training' refers to the training programme which has been agreed between 'the organisation' and SomaPsych.

'The organisation' refers to the entity which has requested the training from SomaPsych.

By engaging SomaPsych to facilitate the relevant training, you agree to the following terms and conditions regarding refunds and payments.

Fee amounts are agreed between SomaPsych and the organisation via mutual agreement.

### Deposit

- ❖ A non-refundable deposit of 30% NZD of the total fee is required 30 days prior to the start date of training.

### Payments

- ❖ All payments must be received in NZD.
- ❖ Full payment is required 14 days prior to the training start date.

### Refunds

- ❖ The 30% NZD deposit is non-refundable.
- ❖ If the full amount is paid and the organization requests a refund more than 14 days before the start of training a refund will be issued, minus the 30% NZD deposit and an administration/processing fee of \$100 NZD.
- ❖ No refunds will be issued 13 days prior to the start date of the training.
- ❖ All refunds will be paid less any fees incurred from currency conversion.

### Payment Plan

- ❖ Payment plans are a binding contract between the organisation and SomaPsych.
- ❖ Organisations who have a payment plan in place must pay in accordance with the amount and timeframes specified.
- ❖ Under circumstances that may require the payment plan to change, please immediately email the team at [info@somapsych.org](mailto:info@somapsych.org).
- ❖ If payments cease for any reason, legal action will be taken for collection.
- ❖ Full payment must be made 14 days prior to the training start date.

### Deferrals

- ❖ A deferral is when a participant wishes to transfer their enrolment in a training or event to a later date.
- ❖ Deferrals are required to be received 14 days prior to the start date of training.
- ❖ The amount paid by the participant is the amount which can be transferred to another training or event. Additional payments may be required by the participant if any training or event fees increase.

### Exceptional Circumstances

- ❖ In situations such as sickness or extenuating circumstances, please immediately email the team at [info@somapsych.org](mailto:info@somapsych.org). There is no guarantee that we can relax these policies. However, we will support you as best as we can.

## Financial Policies for the 300HR Trauma-Informed Facilitator Training

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By purchasing the 300HR Trauma-Informed Facilitator Training, you agree to the following terms and conditions regarding refunds and payments. These financial policies apply to all students on the 300hr Trauma-Informed Facilitator Training, unless specified otherwise, or if the student is accepted on scholarship application.

### Deposit

- ❖ A non-refundable initial deposit of \$800 NZD is required to reserve a participant's space for the training.

### Payments

- ❖ All payments must be received in NZD.
- ❖ Full payment is required 14 days prior to the start date of training.

### Refunds

- ❖ The \$800 NZD deposit is non-refundable.
- ❖ If a refund is requested 60 days prior to the start date of training a refund will be issued, minus the \$800 NZD deposit and an administration/processing fee of \$50 NZD.
- ❖ If a refund is requested between 59 days and 30 days prior to the start date of training a 50% refund, minus deposit and an administration/processing fee of \$50 NZD will be issued.
- ❖ No refunds will be issued 29 days prior to the start day of the training.
- ❖ All refunds will be paid less any fees incurred from currency conversion.

### Payment Plan

- ❖ Payment plans are a binding contract between the participant and SomaPsych.
- ❖ Participants who have a payment plan in place must pay in accordance with the amount and timeframes specified.
- ❖ Under circumstances that may require the payment plan to change, please immediately email the team at [info@somapsych.org](mailto:info@somapsych.org).
- ❖ If payments cease for any reason, legal action will be taken for collection.
- ❖ Late payments may result in losing access to the training until payment is resumed.
- ❖ Full payment must be made 14 days prior to the start date of training.

### Deferrals

- ❖ A deferral is when a participant wishes to transfer their enrolment in a training or event to a later date.
- ❖ Deferrals are required to be received 14 days prior to the start date of training.
- ❖ The amount paid by the participant is the amount which can be transferred to another training or event. Additional payments may be required by the participant if any training or event fees increase.

- ❖ If the student defers their participation to the following year, they will be able to pay the remaining balance up until the start date of the next training.

#### Exceptional Circumstances

- ❖ In situations such as sickness or extenuating circumstances, please immediately email the team at [info@somapsych.org](mailto:info@somapsych.org). There is no guarantee that we can relax these policies. However, we will support you as best as we can.

## Financial Policies for Retreats

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By purchasing the retreat, you agree to the following terms and conditions regarding refunds and payments.

These financial policies apply to all students on the retreat, unless specified otherwise, or if the student is accepted on scholarship application.

### Payments

- ❖ All payments must be received in NZD.
- ❖ Full payment is required 14 days prior to the start date of retreat.

### Refunds

- ❖ If a refund is requested 60 days prior to the start date of retreat a refund will be issued, minus an administration/processing fee of \$50 NZD.
- ❖ If a refund is requested 30 days prior to the start date of retreat a 50% refund, minus an administration/processing fee of \$50 NZD will be issued.
- ❖ No refunds will be issued 29 days prior to the start day of the retreat.
- ❖ All refunds will be paid less any fees incurred from currency conversion.

### Payment Plan

- ❖ Payment plans are a binding contract between the participant and SomaPsych.
- ❖ Participants who have a payment plan in place must pay in accordance with the amount and timeframes specified.
- ❖ Under circumstances that may require the payment plan to change, please immediately email the team at [info@somapsych.org](mailto:info@somapsych.org).
- ❖ If payments cease for any reason, legal action will be taken for collection.
- ❖ Late payments may result in losing access to the retreat until payment is resumed.
- ❖ Full payment must be made 14 days prior to the start date of retreat.

### Deferrals

- ❖ A deferral is when a participant wishes to transfer their enrolment in a retreat or event to a later date.
- ❖ Deferrals are required to be received 14 days prior to the start date of retreat.
- ❖ The amount paid by the participant is the amount which can be transferred to another training or event. Additional payments may be required by the participant if any training or event fees increase.

### Exceptional Circumstances

- ❖ In situations such as sickness or extenuating circumstances, please immediately email the team at [info@somapsych.org](mailto:info@somapsych.org). There is no guarantee that we can relax these policies. However, we will support you as best as we can.