

## Financial Policies for the 100HR Trauma-Informed Training

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By purchasing the 100HR Trauma-Informed Training, you agree to the following terms and conditions regarding refunds and payments.

These financial policies apply to all students on the 100HR Trauma-Informed Training, unless specified otherwise, or if the student is accepted on scholarship application.

### Deposit

- ❖ A non-refundable initial deposit of \$600 NZD is required to reserve a participant's space for the training.

### Payments

- ❖ All payments must be received in NZD.
- ❖ Full payment is required 14 days prior to the start date of training.

### Refunds

- ❖ The \$600 NZD deposit is non-refundable.
- ❖ If a refund is requested 60 days prior to the start date of training a refund will be issued, minus the \$600 NZD deposit and an administration/processing fee of \$50 NZD.
- ❖ If a refund is requested 30 days prior to the start date of training a 50% refund, minus deposit and an administration/processing fee of \$50 NZD will be issued.
- ❖ No refunds will be issued 29 days prior to the start day of the training.
- ❖ All refunds will be paid less any fees incurred from currency conversion.

### Payment Plan

- ❖ Payment plans are a binding contract between the participant and SomaPsych.
- ❖ Participants who have a payment plan in place must pay in accordance with the amount and timeframes specified.
- ❖ Under circumstances that may require the payment plan to change, please immediately email the team at [info@somapsych.org](mailto:info@somapsych.org).
- ❖ If payments cease for any reason, legal action will be taken for collection.
- ❖ Late payments may result in losing access to the training until payment is resumed.
- ❖ Full payment must be made 14 days prior to the start date of training.

### Deferrals

- ❖ A deferral is when a participant wishes to transfer their enrolment in a training or event to a later date.
- ❖ Deferrals are required to be received 14 days prior to the start date of training.
- ❖ The amount paid by the participant is the amount which can be transferred to another training or event. Additional payments may be required by the participant if any training or event fees increase.

### Exceptional Circumstances

- ❖ In situations such as sickness or extenuating circumstances, please immediately email the team at [info@somapsych.org](mailto:info@somapsych.org). There is no guarantee that we can relax these policies. However, we will support you as best as we can.